

**KANEPACKAGE PHILIPPINE INC.**

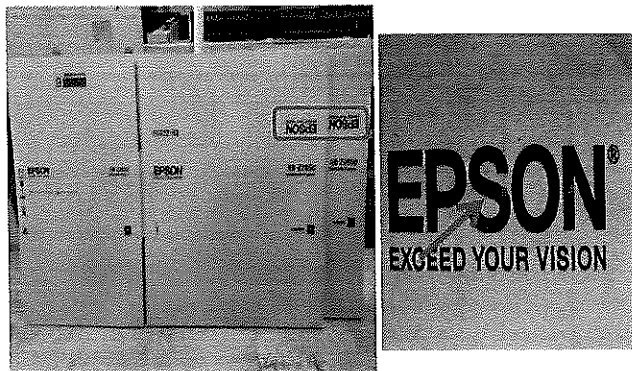
No. 5 Ring Road LISP II, Brgy. La Mesa, Calamba City, Laguna
Telephone No. (049) 545-7166 to 69
Fax No. (049) 545-6302

INVESTIGATION REPORT FORM (IRF)☒ Inhouse Detection☐ Customer Claim

Control No.: IRF-23-09-0078

Date Issued: 27-Sep-23

Customer	EPPI	Attention To	NOEMI CEPEDA
Item Code	5151419-00	Department	KPLIMA- PRODUCTION
Item Description	Carton box	Date of Detection	230926 DS
Job Order Number	45537	Section Detected	SCREENING QA

ILLUSTRATION OF THE PROBLEM

☐	Major	☒	Minor
Lot Quantity (pcs.)	Reject Quantity (pcs.)	Reject Percentage	
48	25	52.08%	
Nature of Defect:			
SCRATCHES			
ITEM SHOULD BE IN GOOD CONDITION; NO OCCURRENCE OF SCRATCHES			
Actual:			
SCRATCHES WAS ENCOUNTERED ON THE ITEM (PLEASE SEE ATTACHED PICTURE)			

NO. OF OCCURRENCE	DISPOSITION	AREA OF OCCURRENCE / ORIGIN	CONTENT
☐ First	☐ Hold	☐ Slotter	☐ Material
☒ Recurrence	☐ Special Acceptance	☒ Gluing	☐ Dimension
No.:	☐ For Rework	☐ EQOS	☐ Appearance
Date:	☐ Reject / Disposal	☐ Diecut	☒ Process / Method
☐ Detaching		☐ Vertical	
		☐ Others:	
Issued by	Checked by	Approved by	Received by (Receiving Section)
 C. Arevalo QA-IE Staff	 G. Magsino QA Supervisor	QA Asst. Manager	 N. Cepeda/ R. Almario Head/ Supervisor/ Manager

I. INVESTIGATION / ANALYSIS

DIRECT CAUSE: (Analyze the reason of occurrence, why it happened?)		INDIRECT CAUSE: (Analyze the reason of occurrence, why it leaked?)	
System / Training	Why 1:		Why 1:
	Why 2:		Why 2:
	Why 3:		Why 3:
	Why 4:		Why 4:
	Why 5:		Why 5:
Design / Toolings	Why 1:		Why 1:
	Why 2:		Why 2:
	Why 3:		Why 3:
	Why 4:		Why 4:
	Why 5:		Why 5:
Process / Material	Why 1:		Why 1:
	Why 2:		Why 2:
	Why 3:		Why 3:
	Why 4:		Why 4:
	Why 5:		Why 5:

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INVESTIGATION REPORT FORM (IRF)**FINAL CONCLUSION****OCCURRENCE ROOTCAUSE****OUTFLOW ROOTCAUSE****IMMEDIATE ACTION:** (Action to be done to contain/ temporary correct the problem found)**CORRECTIVE ACTION:** (Actions to be done to ensure that the problem will not happen again)**A. Sorting Result**

Actions to be done to eliminate recurrence

Who / When

	Location	Total Stock	NG	Total Good			
RM					System		
WIP							
FG							

B. Orientation

Date		Time		Design / Tools		
Title						
Attendees						

C. Reworking

Rework Quantity		Process		
Total Good				
Rework Percentage (Good)				

II. QA ROOTCAUSE VERIFICATION (To be filled out by QA In-charge)

Date Conducted: _____ PIC: _____

Identified Rootcause

Recommendation

III. CORRECTIVE ACTION VERIFICATION (To be filled out by QA In-charge)

	Checked by	Date	Implemented?	Remarks
1st Verification of Action			[] Yes [] No	
2nd Verification of Action			[] Yes [] No	
3rd Verification of Action			[] Yes [] No	
Effectiveness of Action			[] Yes [] No	

Note: If no same defects / problems occurs for 5 consecutive deliveries, corrective action is considered effective / closed. If the same problem occurs within 5 consecutive deliveries or 3rd verification of action still not yet implemented, Investigation Report shall be re-issued to the affected department to provide new improvement action.

IV. CLOSURE

Status:	Remarks:	Approved by:		Process Owner Acknowledgment: (Receiving Section)	
☐ Closed	Initial requirement of EPP!= 168 pcs. No available RM Stocks of SF Next Plan: Possible December 2023	QA Supervisor	QA Asst. Manager	Line Leader	Department Head
☐ Still Open		Date:	Date:	Date:	Date:
☐ Re-issue IRF					